



UNITED ASSOCIATION
of Journeymen and Apprentices of the
Plumbing and Pipe Fitting Industry of the
United States and Canada
LOCAL UNION 488 – Edmonton
16214 – 118 Avenue, Edmonton, Alberta T5V
1M6
Telephone (780) 452-7080 Fax (780) 452-1291



UA 41st General Convention Checklist

Accommodations & Travel

REMINDER: Local 488 is not responsible for booking your flight and hotel accommodations. If you have not booked these yet, please book flights as soon as possible

Please ensure you have:

- Booked your roundtrip flight at the Economy level.
 - Retain a copy of your flight confirmation for your records.
- Booked your hotel accommodation through the official convention room block.
 - Retain a copy of your hotel confirmation for your records.
- Reviewed baggage allowances and fees with your airline.
- Confirmed airport transportation arrangements (taxi, rideshare, shuttle, rental car, etc.).
- A valid passport.
- Ensured your passport is valid for the duration of your travel.
- Two pieces of valid government-issued identification.
- Reviewed your health, life, and travel insurance coverage to ensure it is active during your trip.
 - If you are covered under the Local 488 Health & Welfare Plan and your benefits are active, you may have travel coverage through the Manulife Group Travel Insurance plan administered by EPI.
 - For more information, visit: <https://epibenefitplans.com/health-and-welfare/>
 - Claims contact number (USA & Canada): 1-833-685-2790

Travelling with Children

If you are travelling internationally with a child under the age of majority and the other parent or legal guardian is not accompanying you, it is recommended that you carry a signed letter of consent from the absent parent or guardian authorizing the child's travel. Border officials may request this documentation upon entry or exit.

Travel Documents

On your travel date, please ensure you have:

- Passport
- Boarding passes
- Hotel confirmation
- Return travel itinerary
- Emergency contact information



Affiliated with A.F.L.-C.I.O., Building and Construction Trades Department, Metal Trades Department, Union Label Trades Department, C.L.C.



COMPOSED OF JOURNEYMEN AND APPRENTICES, WHO HAVE JURISDICTION OVER EVERY BRANCH OF THE PLUMBING AND PIPE FITTING INDUSTRY

- Digital copies of your passport, flight itinerary, and hotel confirmation.
- Packing Essentials

Please ensure you pack:

- Business casual attire for convention sessions
- Attire suitable for any formal or higher-dress events
- Comfortable footwear
- Local 488 Convention Shirts (Blue and Red)
 - Please wear the Grey Shirt on Canada Night (Wednesday, August 19, 2026)
 - Please wear the Blue Shirt for our group photos (Monday August 17, 2026).
 - Pictures will take place over the lunch break.
- Local 488 Oilers Pins
- Phone and charger
- Prescription medications (if applicable)
- Sunglasses, sunscreen, and weather-appropriate clothing for San Diego
- Reusable water bottle
- Laptop or tablet (optional)

Upon Arrival in San Diego

- Confirm hotel check-in
- Pick up convention credentials and materials (more information to follow)
- Review the convention schedule

Before Returning Home

- Retain all receipts for any convention or travel related costs
 - Note: Receipts are required in the event there is an issue regarding adequate reimbursement. Screenshots of bank statements will not suffice.
- Confirm return flight details
- Verify airport transportation arrangements for your return flight
- Quick Pocket Check
 - Passport
 - Phone
 - Wallet

Questions or Assistance

If you have any questions regarding travel arrangements, accommodations, or convention logistics, please contact:

Nate Raby

Executive Administrative Assistant, UA Local Union 488

Email: general.convention@local488.ca

