

41st UA General Convention

UA Local 488 Delegate Information Session

Saturday, July 11, 2026

1. Welcome

Welcome to the UA Local 488 Delegate Information Session.

Congratulations on being selected to represent UA Local 488 at the 41st UA General Convention.

Today's session will cover:

- What should already be completed
 - What to do before you leave
 - Travel and arrival in San Diego
 - Convention logistics and expectations
 - Reimbursements
 - Questions
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2. You're Almost Ready

By now, you should have completed the following:

- ✓ Booked your accommodations through the UA room block at the Manchester Grand Hyatt San Diego.
- ✓ Booked your travel to and from San Diego.
- ✓ Registered any guests.
- ✓ Submitted your emergency contact information.
- ✓ Received your Local 488 convention shirts and lapel pins.
- ✓ Reviewed the Local 488 Convention Information webpage.
- ✓ Received your initial UA reimbursement advance of approximately \$2,500 CAD, issued on or around June 23, 2026.

If you have not received your reimbursement advance, please contact me as soon as possible at:

general.convention@local488.ca

3. Before You Leave

Before travelling, take a few minutes to make sure you have everything you'll need.

- Verify your flight itinerary.
 - Confirm your hotel reservation.
 - Ensure your passport is valid for the duration of your travel.
 - Bring two pieces of valid government-issued identification.
 - Review your airline baggage allowance.
 - Confirm your transportation from the airport to the hotel.
 - Save digital copies of your:
 - Passport
 - Flight confirmation
 - Hotel confirmation
 - Bring any required prescription medications.
 - Pack comfortable walking shoes.
 - Pack business casual attire for convention sessions.
 - Pack attire suitable for higher-dress events (Ex. Semi-formal/formal).
 - Bring your Local 488 convention shirts and wear them on the following dates.
 - Monday, August 17 (Group Photo)
 - Wednesday, August 19 (Canada Night)
 - This date is subject to change
 - Bring your Local 488 Oilers lapel pins and stickers.
 - Bring sunglasses, sunscreen and weather-appropriate clothing.
 - Bring a reusable water bottle.
 - Bring your phone charger and portable battery pack.
 - Laptop or tablet (optional).
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4. Health & Travel Information

Health Coverage:

- If you are covered under the Local 488 Health & Welfare Plan and your benefits are active, you may have travel coverage through the **Manulife Group Travel Insurance Plan** administered by EPI.
 - For more information, visit: <https://epibenefitplans.com/health-and-welfare/>
 - Claims contact number (USA & Canada): 1-833-685-2790

****IF TRAVELLING WITH CHILDREN****

If travelling internationally with children, ensure you have any documentation that may be required for crossing the Canada–U.S. border, including a letter of consent where applicable.

5. Travel to San Diego

Sunday, August 16, 2026

Travel to San Diego.

Check in to:

- Manchester Grand Hyatt San Diego
- Address: 1 Market Place, San Diego, CA 92101

Following check-in, make your way to the Local 488 Delegate Package Pickup (see instructions below).

6. Local 488 Delegate Package Pickup

Meeting details:

- Nautical Meeting Room - Manchester Grand Hyatt San Diego
- Located in the Harbor Tower – 4th Floor
 - Date: Sunday, August 16, 2026
 - Time: Tentatively 11:00 a.m. – 9:00 p.m.

How to get there:

- Enter through the hotel lobby.
- Take the Harbor Tower elevators to the 4th Floor.
- Follow signs toward the Coronado Ballroom / Nautical Meeting Rooms.

The Nautical Meeting Room is located adjacent to the Coronado Ballroom and Coronado Foyer near the pool deck and America's Cup meeting rooms.

Because delegates will be arriving throughout the day, the room will remain open for several hours to accommodate varying flight schedules.

7. What You'll Receive

During package pickup you'll receive:

- Your 41st General Convention delegate package.
- Any last-minute convention updates.
- Opportunity to ask questions before convention begins.

This will also be your opportunity to connect with Local 488 delegates before the Convention officially begins.

8. Convention Logistics

Although delegates will be staying at the Manchester Grand Hyatt San Diego, the 41st UA General Convention will be held at the:

San Diego Convention Center

- Address: 111 W Harbor Drive, San Diego, CA 92101

The Convention centre is walking distance from our hotel.

- Approximately 800 metres (0.5 miles).
- Approximately 10–15 minutes on foot.

The walk follows the waterfront promenade and is almost a straight shot down the marina sidewalk.

Please allow yourself extra time each morning, particularly on the first day, as thousands of delegates will be making the same trip between the hotels and Convention Center.

9. What to Expect

The UA has not yet released an official daily itinerary.

Based on previous General Conventions, delegates can generally expect:

- General Sessions beginning around 8:00 a.m.
- Sessions concluding approximately 4:00–5:00 p.m.
- Evening receptions, networking events, caucuses and other UA functions following the General Session.

These times are estimates based on previous conventions and may change once the official schedule is released.

10. Delegate Expectations

As representatives of UA Local 488, delegates are expected to:

- Attend scheduled convention sessions.
 - Be punctual.
- Conduct themselves professionally.
- Wear your convention credentials as required.
- Participate respectfully in convention business.
- Wear appropriate clothing. Any delegate or guest seen wearing clothing with obscene or inappropriate text or images may be asked to change or leave convention grounds.

Remember that throughout the week you are representing:

- Yourself
 - Your fellow members
 - UA Local 488
 - Alberta & Canada as a whole
 - The United Association
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11. Guests

Delegates were permitted to register up to two guests.

Please remember:

- Guests are not convention delegates.
- Guests cannot access delegate-only convention areas.
- Hotel accommodations are only covered for registered guests sharing your assigned hotel room. Any additional hotel rooms or accommodations outside your assigned room are the sole responsibility of the delegate and/or guest.
- Delegate reimbursements are intended to cover delegate expenses only. Expense allowances, airfare and wage reimbursement have been calculated based on the costs associated with one delegate.

- Guests are responsible for all of their own travel, meals, transportation, incidentals, entertainment, and other personal expenses unless otherwise advised.
 - **Guests are expected to respect all hotel and convention policies to the same degree as delegates.**
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12. Reimbursements

Most delegates have already received their initial reimbursement advance.

Following the Convention, the UA General Office will process the remaining eligible reimbursements.

Eligible reimbursements include:

- Economy airfare.
- Daily expense allowance (Per Diem).
 - Hotel accommodations within the UA room block are covered under daily expense allowance.
- Wage reimbursement. (56 Hours → Total ICI Journeyman Wage Package)

Expense Allowance Reminder

The daily expense allowance is intended to assist with reasonable day-to-day expenses incurred while attending the Convention, such as meals not otherwise provided and local transportation required for Convention-related activities.

Please retain all receipts related to your Convention travel.

- Receipts may be requested if there is a discrepancy regarding reimbursement.
 - Screenshots of bank or credit card statements are not acceptable supporting documentation.

If your travel plans change before departure, please notify Local 488 as soon as possible.

13. Returning Home

Before departing San Diego:

- Confirm your return flight.
- Verify your transportation to the airport.

Complete a quick pocket check:

- Passport
- Phone
- Wallet

Following the Convention:

- The UA General Office will process the remaining reimbursement payments. Payments are slated for Friday, August 21st, 2026,
- Monitor your email for any follow-up communication from Local 488.

If additional documentation is required, we will contact you directly.

14. Local 488 Resources

The Local 488 Convention Information webpage remains the primary source for convention updates.

<https://local488.ca/41st-general-convention-important-information/>

For questions before, during, or after the Convention please email:

- general.convention@local488.ca

15. Questions

Thank you for representing UA Local 488 at the 41st UA General Convention.

On behalf of the Officers and Staff of Local 488, thank you for volunteering your time to represent your fellow members. We appreciate your commitment and hope you have a safe trip, an enjoyable Convention, and a memorable experience in San Diego.

Questions?