



Dispatch Protocol

NOTE

All outstanding union dues, fines, and/or assessments must be paid before a dispatch slip will be issued.

Registering as Unemployed:

As per LU 488 Bylaws and Working Rules Article IV, Bylaw 4.02(a):

Members becoming unemployed will report 'in-person' to the Dispatch Hall, through the local488.ca website, or through other electronic means, to register on the unemployment list, registering their name, trade qualifications, and certifying that they are unemployed. It remains the member's responsibility to ensure that they have left employment with their previous Employer prior to signing the out-of-work board. Members registering 'in-person' or through the local488 website will have their names placed on the out-of-work board immediately in the order they are received. Members registering through other electronic means will have their names placed on the out-of-work board by 3:00pm the following business day.

Dispatch System:

Local 488 uses a 'hybrid' dispatch system, which means a person has two (2) options to request a dispatch slip.

1. **Bidding online:** If you choose to bid online, you have between 5:00pm the previous business day to 8:00am the day of call out to complete your online selection.
2. **In-person dispatch:** This option can be done by putting your name in the queue at the dispatch window prior to 9:00am on the day of call out.

All online and in-person requests are organized by the out-of-work date.

If a call goes unfilled, a member, travel card, or permit can still come down to the hall throughout the day to pull a dispatch slip. Local 488's dispatch hall is open Monday-Friday from 8:00am-4:00pm and is closed for lunch from 12:00-1:00pm.

LU 488 Bylaws and Working Rules – Article IV, Bylaw 4.02(b) shall be in full force and effect in enforcing these policies and procedures.

4.02(b):

Any member found abusing or defrauding the integrity or equipment of the dispatch system shall immediately upon determination by the Business Manager or his designate and the Dispatcher(s) have any and all access to the electronic dispatch services suspended for one (1) year.

In addition, should charges be filed, such member may be subject to additional disciplinary action including fines and/or suspension of dispatch privileges.