

[SECTION 1]

BURSARIES

By-Laws and Working Rules Members Benefits

~ Revised January 2002 ~

Bursaries will be made available to Journeyman and Apprentice Members of the Local Union or their dependent children providing:

- 1.01** The claimants for Advanced Education Bursaries are in full time attendance at any accredited Post Secondary Education Facility. Full time means full time as defined by the accredited facility.
- 1.02** All claims must be made within twenty-four (24) months of registration.
- 1.03** The claimant must successfully complete the semester or term year attended.
- 1.04** JOURNEYMAN MEMBERS: In order to qualify must be members in good standing of the Local Union for a period not less than one (1) year from the date of application.
- 1.05** APPRENTICE MEMBERS: In order to qualify, must...
- (i) Have completed the second year of their apprenticeship program.
 - (ii) Be a member in good standing of the Local Union for one (1) year.
 - (iii) Have satisfied the Trustees that neither the apprenticeship contract nor the post secondary program is in jeopardy of default.
- 1.06** DEPENDENT CHILDREN: In order to qualify, must...
- (i) Meet the definition for dependent children as stipulated by the Income Tax Act of Canada.
 - (ii) Maintain single status.
 - (iii) Have commenced their chosen program before attaining the age of twenty-five (25 years) or have commenced their program within three (3) years of completing their secondary education, whichever shall occur first.
- 1.07** DEPENDENT CHILDREN OF DECEASED MEMBERS: In the event of the death of a member in good standing of the Local Union, bursaries may be granted to their dependent children providing the spouse has not remarried.
- 1.08** SCHEDULE OF PAYMENT: The value of bursary maximums will be established as follows:
- (i) 2 year diploma programs at recognized post secondary institutions - \$750.00 per term year. [\$1250.00 maximum amount - effective 05/2004]
 - (ii) University degree or equivalent programs - \$1500.00 per term year. [\$2500.00 maximum amount - effective 05/2004]
 - (iii) Recognized specialty institutions - i.e. computer colleges, hair dressing schools, etc. - \$750.00 per term year. [\$1250.00 - maximum amount - effective 05/2004]
- 1.09** BURSARIES OUTSIDE ALBERTA: Bursaries for attendance at accredited post secondary facilities outside the Province of Alberta will be reimbursed to the maximum outlined in Clause 1.08 - Schedule of Payment.
- 1.10** APPLICATIONS: All applications must be made on authorized forms provided for by the Trustees and must:
- (i) Be addressed to the Local Union 488 Supplementary Benefit Trust Fund c/o the Local Union Office.
 - (ii) Be accompanied by a duplicate copy of the claimants birth certificate, official transcripts of term year marks, proof of completion and duplicate receipt(s) for tuition fees.
- 1.11** The Supplementary Benefit Trust Fund will only reimburse up to completion of **ONE (1)** Post Secondary Educational Program.

No member shall be eligible for Supplementary Benefit Trust Fund benefits unless that member has had a minimum of three hundred (300) hours of contributions remitted on his/her behalf by a contributory employer within twenty-four (24) months of the date of application to the Supplementary Benefit Trust Plan.

YOUR CHECK LIST

Did you remember to submit the following documents with your application?

Official Transcripts
photocopy

Confirmation of Tuition Expense Form
to be completed by the school attended - MUST HAVE!

Birth Certificate
photocopy

T4A's are issued for all bursary awards - please notify the office when you have a change of mailing address - your notification will assist us in keeping our records current. Thank you.