



# UA Local Union 488 'Out-of-Work' FORM

Please **PRINT CLEARLY** when filling out this form then submit via;

Email: [outofworkforms@local488.ca](mailto:outofworkforms@local488.ca)

or

Fax: 780.451.2018

<b>NAME</b>	<b>SIN/UA CARD#</b>
<b>CONTRACTOR</b>	<b>JOBSITE/PROJECT</b>
<b>DATE LAST WORKED</b>	<b>EMAIL ADDRESS</b>

### **OUT-OF-WORK REPORT RULES – REVIEW CAREFULLY**

- Forms emailed or faxed to the Dispatch Office **MUST** be on a single member basis and must be signed by the individual member. Forms containing more than one (1) member's name **WILL NOT** be accepted.
- Any form received which is time dated earlier than the actual quitting or layoff time for that particular project will **NOT** be accepted.
- All forms received up until 12:00 midnight of a regular workday (Monday to Thursday) will be posted in the order received as at 3:00 PM on the following regular workday (excluding statutory holidays). All forms received between 12:01 AM Friday to 12:00 midnight on Sunday will be posted in the order received as at 3:00 PM on the following Monday. Should Monday be a statutory holiday, the postings will take place on the Tuesday at 3:00 PM.
- Where any discrepancy may occur between the 3:00 PM to 4:00 PM posting time, those members physically signing the 'Out-of-Work' list shall be given preference of order on the 'Out-of-Work' Board.

I have read and understood the above listing rules and verify that I am now unemployed and wish to place my name on the UA Local Union 488's 'Out-of-Work' Board.

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

PHONE TO VERIFY THAT YOUR FORM HAS BEEN RECEIVED