



**SUPPLEMENTARY BENEFIT TRUST FUND
'GRADUATE' EDUCATIONAL BURSARY AWARD**
 16214 - 118 Avenue - Edmonton, Alberta T5U 1M6
 Phone: 780-452-7080 Fax: 780-452-1291
 www.local488.ca

➤ **INCOMPLETE APPLICATIONS WILL BE DELAYED - PLEASE PRINT CLEARLY** ◀

SPONSORING MEMBER	NAME		SIN		
	ADDRESS				
	CITY		PROVINCE	POSTAL CODE	
	HOME # ()		CELL # ()		
	IS THE APPLICANT A RECOGNIZED DEPENDENT UNDER THE HEALTH & WELFARE PLAN WITH EDMONTON PIPE INDUSTRY?				YES NO
	HAVE YOU CONTRIBUTED A MINIMUM OF 300 HUNDRED HOURS TO THE SBTF FUND WITHIN 24 MONTHS OF THE DATE OF THIS APPLICATION? <i>If 'NO' - please attach a letter explaining why</i>				YES NO

MEMBER'S SIGNATURE _____

DATE _____

STUDENT	NAME		SIN			
	ADDRESS					
	CITY		PROVINCE	POSTAL CODE		
	HOME # ()		CELL # ()			
	BIRTH DATE		GENDER	MALE	FEMALE	
YEAR COMPLETED & ARE APPLYING FOR	NAME OF UNIVERSITY/COLLEGE					
	FACULTY/PROGRAM		STUDENT NUMBER			
	SCHOOL START DATE FOR YEAR		MONTH	YEAR	SCHOOL END DATE FOR YEAR	
	YEAR OF PROGRAM ATTENDED		1st	2nd	3rd	4th
	LENGTH OF PROGRAM		1yr	2yrs	3yrs	4yrs
DID YOU OBTAIN A PASSING GRADE AND COMPLETE THE YEAR?				YES NO <i>If 'NO' - please attach a letter explaining why</i>		

STUDENT'S SIGNATURE _____

DATE _____

OFFICE USE ONLY	MEMBER'S DUES PAID TO			DATE OF GOOD STANDING		
	APPLICATION APPROVED YES NO			REASON APPLICATION WAS DENIED		
	FALL	\$	WINTER	\$	TOTAL TUITION PAID	\$
	SPRING	\$	SUMMER	\$	CALCULATION	\$
	ENDS ENTITLEMENT YES NO			MAXIMUM AMOUNT YES NO		
APPROVED AMOUNT			\$			

DATE RECEIVED

DATE APPROVED

{ SECTION 1 }
BURSARIES
BYLAWS AND WORKING RULES
MEMBERS' BENEFITS

~ REVISED SEPTEMBER 2012 ~

Bursaries will be made available to Journeyman and Apprentice members of the Local Union or their dependent children providing:

- 1.01 The claimants for Advanced Education Bursaries are in full time attendance at any accredited Post-Secondary Education Facility. Full time means full time as defined by the accredited facility.
- 1.02 All claims must be made within twenty-four (24) months of registration.
- 1.03 The claimant must successfully complete the term year attended.
- 1.04 **Journeyman Members**, in order to qualify must be members in good standing of the Local Union for a period not less than one (1) year from the date of application.
- 1.05 **Apprentice Members**, in order to qualify must:
 - (i) Have completed the second year of their apprenticeship program.
 - (ii) Be a member in good standing of the Local Union for one (1) year.
 - (iii) Have satisfied the Trustees that neither the apprenticeship contract nor the post-secondary program is in jeopardy of default.
- 1.06 **Dependent Children**, in order to qualify must:
 - (i) Maintain single status.
 - (ii) Must be under 25 years of age and/or have commenced their chosen program before attaining the age of twenty-five (25) years or have commenced their program within three (3) years of completing their secondary education, whichever shall first occur.
- 1.07 **Dependent Children of Deceased Members:**

In the event of the death of a member in good standing of the Local Union, bursaries may be granted to their dependent children providing the spouse has not remarried.
- 1.08 **Schedule of Payment**

The value of bursary maximums will be established on an annual basis by the Trustees and communicated to the membership through the Local 488 newsletter and website (www.local488.ca).
- 1.09 **Bursaries Outside of Alberta**

Bursaries for attendance at accredited post-secondary facilities outside the Province of Alberta will be reimbursed to the maximum outlined in Clause 1.08 - Schedule of Payment.
- 1.10 **Applications**

All applications must be made on authorized forms provided by the Trustees and must:
 - (i) Be addressed to the Local Union 488 Supplementary Benefit Trust Fund • the Local Union Office.
 - (ii) Be accompanied by a duplicate copy of the claimant's birth certificate, official transcript of term year marks, proof of completion and duplicate receipt(s) for tuition fees.
- 1.11 The Supplementary Benefit Trust Fund will only reimburse up to completion of **ONE (1)** Post-Secondary Educational Program.

THE '300 HOUR' RULE

No member shall be eligible for Supplementary Benefit Trust Fund benefits unless that member has had a minimum of three hundred (300) hours of contributions remitted on his/her behalf by a contributory employer within twenty-four (24) months of the date of application to the Supplementary Trust Fund Benefit Plan.

DID YOU REMEMBER TO SUBMIT THE FOLLOWING DOCUMENTS WITH YOUR APPLICATION?

OFFICIAL TRANSCRIPTS
PHOTOCOPY

CONFIRMATION OF TUITION EXPENSE FORM
TO BE COMPLETED BY THE SCHOOL ATTEN⁵⁶⁵

BIRTH CERTIFICATE
PHOTOCOPY

T4A'S ARE ISSUED FOR ALL BURSARY AWARDS - PLEASE NOTIFY THE OFFICE WHEN YOU HAVE A CHANGE OF ADDRESS - THIS WILL ASSIST US IN KEEPING YOUR RECORDS CURRENT. THANK YOU.